

**Dr. PINNAMANENI SIDDHARTHA INSTITUTE OF MEDICAL SCIENCES
& RESEARCH FOUNDATION
Chinnavutapalli, Gannavaram Mandal, Krishna District-521 286**

Rules & Regulations

This is to inform all the boarders of Boys & Girls Hostels under Dr. Pinnamaneni Institute of Medical Sciences & Research Foundation shall abide by the following rules and regulations.

1. Allotment of hostel room will be made only after payment of hostel fee for full year. No instalment payment is allowed. Fee once paid will not be refunded for any reason. Allotment of rooms will be on first-cum-first served basis.
2. Hostel tariff includes vegetarian food. Hostellers can have non-vegetarian dishes on prior payment to the mess contractor on specified days. In mess food is served as per the approved menu.
3. Single occupation room are not provided in MBBS (UG) hostels.
4. Students cannot change rooms allotted to them on their own.
5. When any inmate falls sick, he/she shall report the same to the care taker/ warden and consult the medical officer in emergency medicine department.
6. Boarders are responsible for their own personal belongings. Management is not accountable for any loss or theft.
7. All permissions other than general permissions are to be obtained from the Care Taker, Warden & Principal. In case the principal is not in campus, the Medical students are permitted by the respective Wardens / Deputy Warden.
8. All the boarders of the hostels should be inside Campus by 07:00 PM every day. Strict disciplinary action will be taken against the defaulters.
9. Attendance will be taken between 09:00 PM – 10:00 PM every day for the inmates of the hostels. They should be present in their rooms to give attendance.
10. Carrying food, plates, glasses, dishes from the dining hall etc., to rooms are not permitted. If anyone found carrying, they will attract the disciplinary action & penalty as per the rules of the Institution.
11. Talking on cell phones loudly and playing music loudly and thereby disturbing other inmates of the hostel is not permitted.
12. Rooms should be kept clean & tidy and surprise checks will be made by administrators.
13. Mess timings:
 - Breakfast : 07:00 – 09:00 AM
 - Lunch : 01:00 – 02:30 PM
 - Snacks : 04:30 – 05:30 PM
 - Dinner : 07:30 – 09:00 PM
14. The student(s) staying in the rooms are responsible for any damage to the building, interiors, furniture, fixtures & fittings. Cost of such damage due to improper use, wilfully or through negligence will be recovered from student(s) concerned. Acts of Vandalization will not be tolerated.
15. Student(s) should not undertake alteration or modification to the room at any time.
16. This allotment will be governed by any guidelines that may be varying from time for allotment of Dr. PSIMS & RF rooms to students.
17. During college hours the residents are not permitted to stay in hostels.

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18. Hostellers should be either in hostel or in the library between 05:00 PM to 09:00 PM. By 09:00 PM hostel doors will be closed.
19. Smoking, consumption of alcohol or playing cards or watching porn movies is strictly prohibited and punishable.
20. Girls can go to movie on Sunday with prior permission, but return to hostel by 07:30 PM.
21. The residents of the hostels cannot be absent to the college / hospital except on medical grounds with prior permission of resident warden.
22. Keep valuable items like gold, cash, cell phones etc., in safe and locked places. Management is not responsible for your belongings.
23. Electrical / Electronic / cooking items are not permitted in the rooms. No audio / video systems should be played in rooms. Any violation will attract penalty or expulsion from hostel.
24. Non – adherence to the code of conduct would amount to violation and penal action would be taken. Disobeying students will be expelled from hostel and their parents have to give explanation – why their children should not be expelled from the college also.
25. Surprise visits will be done periodically by Principal / Principal’s Representative.
26. Dayscholars are not permitted in to the hostel. Parents are not allowed to stay in the hostel. With prior permission of Principal they can stay in the guest rooms if available. Students are not permitted to stay in the guest rooms.
27. Ragging is strictly prohibited in the campus, strict action as per rules will be taken if involved.
28. No pets are allowed in the hostel.
29. **Library Timings:**
 - The students can utilize the Library from 04:00 PM to 10:00 PM only.
 - No student is permitted to library during working hours
30. Hostel inmates have to park their vehicles at the places provided and not where ever they like.
31. Hostellers are advised to switch off lights, fans and air conditioners whenever they are going out of their rooms and co-operate in power saving. They are also asked to turn off the water taps properly.
32. While going home for vacation, the inmates have to hand over the room keys to the care taker. While going home hostellers are advised not to leave any valuables in their rooms.
33. Hostellers can make use of the available games and sports facilities between 4 p.m to 8 p.m.
34. The value of the property belongs to the college damaged by the hosteller will be deducted from their caution deposits.
35. Hostellers have to behave courteously and talk politely with care takers, security guards, house keeping staff and mess staff.

All the inmates of hostel are instructed to follow above rules, failing which strict disciplinary action will be taken against them.

Signature of the parent
Phone No:

Signature of the Student
Admin. No:
Room No:
Phone No: