Dr.Pinnamaneni Siddhartha Institute of Medical Sciences
& Research Foundation
Chinna Avutapalli,Gannavaram Mandal, Krishna District – 521 286

O.C.No. PRI/ /22 Date: 30.03.2022

OFFICE NOTE

Sub: Reconstitution of Prevention of Sexual Harassment Committee – Orders issued.

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A committee by name "Prevention of Sexual Harassment Committee" at Dr.PSIMS & RF is reconstituted with the following members.

1. Dr.K.Kalyani Sri, DMS & Assoc. Prof., Pul. Med - President
2. Mrs. Neeraja, Advocate - Member
3. Dr.K.Madhavi, Professor, Psychiatry - Member
4. Dr.G.Sajana, Prof. & HOD, OBG - Member
5. Mr. K.Giridhar, Manager (Personnel) - Member
6. Mrs. K.Prasanna Vani, Nursing Suptd. - Member

Dr.P.S.N.Murthy, the Principal is the ex-officio Chair Person of the Committee

(Dr.P.S.N.Murthy)
Principal

Purpose:
The committee has been constituted to provide protection against Sexual Harassment of women at workplace and the matters connected therewith

- To promptly and thoroughly investigate claims of Sexual Harassment
- To take appropriate and effective corrective action to prevent it from continuing
- To maintaining and promoting a congenial work environment without fear of harassment

Objectives:
Uphold the dignity of men and women at work
Aims to prohibit, prevent or discourage the acts of Sexual Harassment at workplace
Provide procedure for the Redressal of complaints related to Sexual Harassment
Agenda:
The committee shall meet once a quarter or more frequently, if need arises
Review of previous minutes of the meeting
Discussion on the event, if any of past month, with the steps taken and the outcome
Records to be maintained:
Maintaining minutes of meeting
Attendance sheets for having conducted the training/ awareness sessions
Records shall be maintained for a period of five years including the minutes of meeting.
Terms of office:
The committee will be appointed for a period of two year. The members of the committee shall hold office for a period of two years from date of constitution.