

OFFICE NOTE

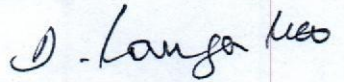

Sub: Reconstitution of Prevention of Sexual Harassment Committee – Orders issued.

& & &

A committee by name “Prevention of Sexual Harassment Committee” at Dr.PSIMS & RF is reconstituted with the following members.

- | | |
|--|---------------|
| 1. Dr.K.Kalyani Sri, DMS & Professor, Pul. Med | - Chairperson |
| 2. Mrs. Neeraja, Advocate | - Member |
| 3. Dr.K.Madhavi, Professor, Psychiatry | - Member |
| 4. Dr.G.Sajana, Prof. & HOD, OBG | - Member |
| 5. Mr. K.Giridhar, Manager (Personnel) | - Member |
| 6. Mrs. K.Prasanna Vani, Nursing Suptd. | - Member |

Principal is the ex-officio Chair Person of the Committee


(Dr.D.Ranga Rao)
Principal


Purpose:

The committee has been constituted to provide protection against Sexual Harassment of women at workplace and the matters connected therewith

- To promptly and thoroughly investigate claims of Sexual Harassment
- To take appropriate and effective corrective action to prevent it from continuing
- To maintaining and promoting a congenial work environment without fear of harassment

Objectives:

Uphold the dignity of men and women at work

Aims to prohibit, prevent or discourage the acts of Sexual Harassment at workplace

Provide procedure for the Redressal of complaints related to Sexual Harassment

Agenda:

The committee shall meet once a quarter or more frequently, if need arises

Review of previous minutes of the meeting

Discussion on the event, if any of past month, with the steps taken and the outcome

Records to be maintained:

Maintaining minutes of meeting

Attendance sheets for having conducted the training/ awareness sessions

Records shall be maintained for a period of five years including the minutes of meeting.

Terms of office:

The committee will be appointed for a period of two year. The members of the committee shall hold office for a period of two years from date of constitution.